

**Home and School of Wenonah
Monthly Meeting Minutes
September 12, 2018**

President Jenn Keisel called the meeting to order at 7:05pm.

Present: Kim Brown, Rachel McCalley, Jen Buckman, Jaclyn Martin, Jillian McCloskey, Jessica Runner, Meghan Walsh, Deb Cline, Jen Ream, Jenn Kiesel, Caitlin Paulson, Kate Esposito, Erin Cook, Melissa McNally.

Review of Previous Month's Minutes: Minutes from May 2018 were reviewed and changed to read that \$10,000 would be used for a new vestibule for the school and \$4,500 would be given for technology. The minutes were passed.

Correspondence Review: There were thank you notes from Mrs. Colleen Johnson and the WEA.

Treasurer's Report: Review of the money in the accounts. Restated that \$10,000 will be going to the vestibule construction. This will most likely be started in December. Going over the Treasurer's report, it was noted that a number of fundraisers will be removed from the report since they are no longer viable. Costs for the Learning Letter were discussed. Possibly not mailing it to all town residents. Going forward we will discuss reworking the letter with Marlo Diadonno at the next meeting. The Treasurer's report was passed.

Corresponding Secretary: There was a motion to return the board to 5 members. Motion passed. Caitlin Paulson was voted in as Corresponding Secretary.

Update from CSA: Jen Buckman represented Ms. Height this evening. Back to School Night will be Wednesday September 19th. An information letter should have come home today. There are excess books and information materials that are being removed from the school and will be offered for free that night. There will be a meeting on September 25th for parents to learn about CAP. The Fun Run last year made almost \$3,000 that was used toward Kindles at the school. There is a possibility of trying again this year with all four Gateway Elementary Schools, in an effort to reach a higher fundraising goal.

Committee Updates:

- **Box Tops:** A check for \$85.40 was received for last year. Submission dates are 11/1 and 3/1. Kim Brown will be in charge this year and Helping Hands group will assist.
- **Community Outreach:** Starting a program for marker recycling. Drop off any old, used up markers in the boxes in the front hallway. They will be recycled to use for energy.
- **Fall Festival:** This year will be on October 27th. There will not be Scarecrow Making this year. The food tents will be organized by Christina Doto and Kim Leary. More vendors could sign up and would be welcomed.
- **Lunch Program:** Will be beginning soon. Pizza will start 10/3 and Chik-fil-A on 10/12. There is a small price increase. The sign-up to help serve the lunches will go out next week. Grandparents can sign up as well.
- **Breakfast with Santa:** Still needs a date, will most likely be 12/8. This is the third year and Jen Ream is looking for someone to take it over. It would be a good idea to shadow this year to get an idea of the involvement. There is a Santa lined up – a teacher from Deptford. Work will begin in early October.
- **Spirit Night:** There will be restaurant nights on Monday 9/17 at the Wendy's in Sewell from 5-8pm. There will be another one on October 10th at Hawk's from 3:30 until 8pm.
- **Assemblies:** There are 3 potential Assemblies lined up for the year so far.
- **Ice Cream Social:** Tentative date is 5/6/19. This is the last year for the outdoor activities coordinator Sandy Gasis. She would like to find someone to shadow her this year. This is also the last year Jenn Kiesel will be putting together the auction baskets.

- Holiday Shop: There are 30 assigned projects and 9 write-in options. The committee is reaching out to people who participated last year, but have not yet signed up this year. They just need the volunteer list to touch base with those people as well as contact information for Pre-K and Kindergarten classes. The Women's Club of Wenonah also offered to make an item.
- Hospitality: Receipts from the Back to School Tea are needed.
- Butterfly Garden: Need to form a committee for cleanup. The Cub Scouts will help for a project. Possibly a Learning for Fun session that Darcy Sanchez will run. There is also a pond that needs to be addressed. Darcy should be getting in touch with Mrs. Babich to get more information about the garden.
- Book Fair: This will be the week of February 4th.

New Business:

- H&S is looking to purchase a 10x20 tent for various activities. The cost is less than \$200. This was voted on and approved.
- New Website for H&S. The My PTA site is free, but a little challenging to navigate. Caitlin looked into creating our own which would require various costs. The Domain purchase is either \$40 for 2 years or \$15 per year. Then there is the WIX website builder which is \$14/month or using the school's web designer which is \$200 plus \$20/month. Finally the teachers use a website creator called On Course which is free – if there is an opening available for H&S. The pros and cons were discussed with more information needed from Ms. Height. Also the WIX site can accept payments as opposed to using Square Up. This will be discussed further next month.
- Door to Door Organics is no longer around, so we will be reaching out to Cecil Creek Farms if they are interested in starting a similar fundraiser.
- Movie Night will be November 16th and a free event at the school.
- Skate Night at the Deptford Rink will be October 18th. Free for all students, parents must accompany them.
- Air Purifiers for the classrooms as something we can add to the school. Possibly one for each of the main classrooms. They are \$55 with filters about \$15 each. They can be run at night when the children are gone, so as not to be disruptive. Will need to talk to Ms. Height and check with the manufacturer about a bulk order. This will also be discussed at the next meeting.
- Barnes and Noble Fundraiser: Jillian McCloskey brought up this potential fundraiser. She and Melissa McNally will look into more information. A percentage of one nights worth of purchases will be used to buy new books for the library. Can be done in the store or online. Make a whole Wenonah School night of it.